



City of Milpitas

We invite applications for the position of: Adult Crossing Guard

Annual Salary Range: \$13.01 - \$15.59 hourly

Post Date: December 8, 2017

Close Date: Open until filled

Why Milpitas?

Located at the southern tip of the San Francisco Bay, the City of Milpitas is a dynamic community that is an integral part of the high tech Silicon Valley. With a much diversified resident population of 75,521, Milpitas features quality schools, conveniently located neighborhood parks and shopping centers. The role of every employee is to be committed to accomplishing the community's vision by providing fiscally sound, superior services.

You will be joining a community of 339 professional employees as diverse as the city they support. We are privileged to have such a unique workforce and to foster an environment that encourages those differences. We believe in supporting our employees' abilities and desires for professional growth, to better support retention and commitment throughout all career stages. Milpitas employees are proud and know that their contributions make a difference to the community as well as to their own career. We encourage you to check us out:

<http://www.ci.milpitas.ca.gov/>

The Opportunity

This is a temporary, part-time position. This position assists school aged children in crossing various streets and boulevards safely before and after school.

What You Will Do

Duties may include, but are not limited to the following:

- Instruct children at designated school crossings to wait at curb for crossing signal or until safe crossing can be made.
- Stop vehicular traffic.
- Guide children across streets.
- Report traffic violations to police.
- Report suspicious persons and loiterers in the vicinity of intersections or school areas.



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- Perform other related duties as assigned.

Experience and Education

- Experience working with children preferred but not required.
- Training and experience equivalent to the completion of High School.
- Must be eighteen (18) years of age.
- Follow written and oral instructions with minimal supervision.

Other

- Must have reliable transportation.

Minimum Qualifications

- Be physically able to properly perform duties.
- Be able to work outdoors for up to 20 hours per week, Monday-Friday.
- Successfully complete a pre-employment fingerprint scan and a background check.
- Successfully complete a pre-employment medical examination.

Special Requirements

Essential duties require the following physical abilities and work environment: Ability to work in all weather conditions, requires the individual to be in good physical condition with good mobility. Must be able to stand and sit for long periods for time. Reach, squat, lift and carry up to 10 pound repeatedly, up to 25 pounds occasionally. Walk on uneven surfaces, climb curb and medians up to 12 inches in height without assistance.

Selection Process

To Apply

Submit application and resume online at www.calopps.org or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.



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A complete job description is available on the City of Milpitas website: www.ci.milpitas.ca.gov (under Classification and Compensation) or from Human Resources.

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090.

The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.