



THE CITY OF HUGHSON

INVITES YOU TO APPLY FOR
THE POSITION OF

SENIOR UTILITY WORKER



To apply visit our
website at:

www.hughson.org

Deadline for Filing:

UNTIL FILLED

Vision Statement – “To preserve Hughson’s unique spirit, heritage and character, while creating an undeniably great place to be.”

THE POSITION

Under direction, provides lead direction to the staff engaged in the full range of assigned duties related to the City’s water distribution and treatment systems, and the City’s Wastewater Treatment Plant Facility.

The Senior Utility Worker is the advanced journey-level classification in the Utility Worker series. Incumbents perform skilled duties in the operations and maintenance of the water distribution and treatment system, and plant operations and maintenance of the wastewater treatment plant and provide lead direction and training to assigned crews.

Receives direction from the Utilities Superintendent and/or higher-level staff. Exercises technical and functional supervision over lower-level utilities staff.

QUALIFICATIONS

(The following are minimal qualifications necessary for entry into the classification.)

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills, and abilities necessary for a Senior Utility Worker. A typical way of obtaining the required qualifications is to possess a high school diploma, or its equivalent, supplemented by related college-level course work, and three years in construction and maintenance in one or more skilled trades, preferably in connection with wastewater systems or public water systems that would be equivalent to one year as a Senior Utility Worker with the City of Hughson.

License/Certificate:

- Possession of, or ability to obtain a valid Class C California driver's license; a Class A or B California driver's license is highly desirable.
- Possession of a Water Distribution 2 (D2) Certificate and a Water Treatment 2 (T2) Certificate, a Grade I Certificate as a Wastewater Treatment Plant Operator from the California Water Board.
- Possession of a Grade II Certificate as a Wastewater Treatment Plant Operator from the California Regional Water Quality Control Board within 12 months of employment.

THE IDEAL CANDIDATE IS

- Hard working, detail oriented, and motivated
- Able to thrive as a member of a team, but also motivated and able to work independently
- Willing to continually learn in all areas of the water and wastewater system and City functions
- Highly organized and diligent in completion of tasks
- Able to work with the public in a courteous and friendly manner
- Able to communicate clearly and effectively, both verbally and in writing, to customers, management, vendors, etc.
- Able to organize, prioritize and follow-up on work assignments
- Able to work evenings and weekends on occasion

ESSENTIAL FUNCTIONS (include but are not limited to the following):

- Provides direction to and performs duties associated with the work crew engaged in operating, monitoring, and maintaining all plant equipment and components, including but not limited to pumps, valves, plumbing, gearboxes, fans, blowers, aerators, and flow controls; reads and interprets meters, gauges, and charts; maintains and upgrades mechanical and electrical systems.
- Supervises and participates in on-site inspections of plant operations making appropriate adjustment to process controls, ensuring that operational problems are identified and corrected; ensures that plants are operating within safety standards established by federal, state, and local laws, ordinances, and regulations.
- Performs skilled wastewater pollution control laboratory testing and analysis; takes samples and coordinates detailed testing with outside laboratories; adheres to quality assurance programs for laboratory analysis and instrumentation; prepares and updates reports, including records and logs in compliance with state and federal mandates for reporting.
- Performs the more difficult tasks involved in maintenance and construction work as directed on the wastewater treatment system and related facilities; maintains plant facilities and grounds in a safe, clean, and orderly condition; loads and unloads equipment and materials.
- Maintains proper operation of well sites and distribution system including cross connection control; maintains complete records of the water system infrastructure; ensures system compliance with all permits and reporting to the California Water Board (water) and California Regional Water Quality Control Board (wastewater) rules, and regulations; Maintains preventative maintenance program.
- Performs more difficult tasks involved in laying and fitting pipelines, making water taps, installing water services, fire hydrants, blow-offs, valves, meters, vaults, boxes, exercise valves, locate and mark services and mains for Underground Service Alert.
- Performs more difficult tasks involved in flushing water mains, and service to maintain potable water, respond to emergencies, repair, and restore system operation, tactfully respond to consumer complaints, prepare consumer confidence report, collect meter readings, collect water samples, and ensure proper sampling and reporting.
- Contacts dig alert before excavation and determines estimates of manpower and supplies needed for completion or work orders.
- Maintains records relating to water system reconstruction and maintenance assignments and as needed; keeps daily job records.
- Assists the Utilities Superintendent with evaluating service and equipment needs and in developing work methods and procedures; assists in prioritizing utility services and scheduling work; assists in the development of plans to meet future service needs.
- Establishes positive working relationships with representatives of community organizations, City management and staff and the public.
- May be subject to after-hours callout, or special assignments during non-business hours.

COMPENSATION AND BENEFITS PACKAGE

\$30.32 – \$36.85 HOURLY

\$2,425.45 – \$2,948.15 BI-WEEKLY

- Participation in the Public Employees Retirement System at 2.7% @ 55 for current members (PERS 2.0% @ 62 for new members).
- Employer contribution up to \$1,850 per month for medical coverage and 100% employer paid dental and vision coverage.
- *Opt-out option: If employee waives medical coverage, the employee may be paid additional taxable compensation.
- Life Insurance at \$50,000
- 11 paid holidays and 2 floating holidays
- 8 hours of sick leave monthly
- Vacation accrual of: 8 hours monthly (less than 5 years)
11.32 hours (5-9 years)
14 hours (10-14 years)
16 hours (15+ years)
- \$50 match for 457 Deferred Compensation Plan

*** The City does not participate in Social Security***

TENTATIVE SCHEDULE

Deadline for Filing:

UNTIL

FILLED

TO APPLY

Application, Resume &
Cover Letter to:

Ashton Gose, City Clerk
City of Hughson
7018 Pine Street/PO Box 9
Hughson, CA 95326
agose@hughson.org