



THE CITY OF HUGHSON

INVITES YOU TO APPLY FOR
THE POSITION OF

WATER TREATMENT/ DISTRIBUTION SYSTEM OPERATOR I/II



To apply visit our
website at:

www.hughson.org

Deadline for Filing:

Until Filled

Vision Statement – “To preserve Hughson’s unique spirit, heritage and character, while creating an undeniably great place to be.”

THE POSITION

Under supervision of the Utilities Superintendent, the Water Treatment/Distribution System Operator will be responsible for a variety of operational and general maintenance tasks on the City’s water treatment and distribution systems. The position will entail the proper operation of each of the City’s well sites, laying and fitting pipelines, installing, reading, repairing water meters, maintaining records of water infrastructure, and other duties as required and assigned.

Water Treatment/Distribution System Operator I

The Water Distribution/Treatment System Operator I is an entry level class responsible for a variety of operations and maintenance of the water distribution and treatment system, and incumbents are expected to perform the full scope of assigned duties. This classification is alternatively staffed with a Treatment/Distribution System Operator II and incumbents may advance to a higher level after gaining experience, obtaining required certification’s and demonstrating a level of proficiency that meets the qualifications of the higher-level class.

Water Treatment/Distribution System Operator II

The Water Treatment/Distribution System Operator II is the journey level class expected to perform the full range of water system activities and related support duties with minimum supervision. Incumbent is responsible for the performance of the division’s complex and difficult assignments and may provide training to entry level staff. This classification is distinguished from the next higher classification of Senior Water Distribution/Treatment System Operator in that the latter is responsible for division supervision and performance of the divisions most complex tasks.

QUALIFICATIONS

Education and/or Experience: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Water Treatment/Distribution System Operator. A typical way of obtaining the required qualifications would be:

License/Certificate:

Treatment/Distribution System Operator I

One year of experience performing general water system operations and maintenance duties.

- Possession of, or ability to obtain, a valid Class C California drivers license.
- Possession of a Water Distribution 1 Certificate from the State Water Board
- Possession of a Water Treatment 1 Certificate from the State Water Board within 1 year of employment

Treatment/Distribution System Operator II

Three years of experience performing technical water system distribution and treatment duties, one year of which must have been while in possession of a Water Distribution 2 and Treatment 2 certificate.

- Possession of, or ability to obtain, a valid Class C California drivers license.
- Possession of a Water Distribution 2 Certificate from the State Water Board
- Possession of a Water Treatment 2 Certificate from the State Water Board

ESSENTIAL FUNCTIONS (include but are not limited to the following):

Maintains proper operation of well sites and distribution system including cross connection control; maintains complete records of the water system infrastructure; ensures system compliance with all Department of Health Services permits, rules, and regulations; maintains preventative maintenance program.

Lay and fit pipelines, make water taps, install water services, fire hydrants, blow-offs, valves, meters, vaults, boxes, exercise valves, locate and mark services and mains for Underground Service Alert.

Flush water mains, and service to maintain potable water, respond to emergencies, repair and restore system operation, tactfully respond to consumer complaints, prepare consumer confidence report, collect meter readings, collect water samples and ensure proper sampling and reporting.

Read and update water distribution maps and as-built plans, identify and locate service and main leaks, operate pipe locaters and gas sensing equipment, excavate trenches and install shoring, backfill trenches with proper material and achieve correct compaction, operate construction equipment and power tools such as dump trucks, front-end loaders, tampers, tap machines, pavement saw, cutting torch and welder.

Install traffic controls, barricades, signs, cones, and flags to safely direct traffic. Utilize proper safety precautions related to all utility work performed.

Make daily rounds of the plant performing a variety of duties pertaining to water treatment and plant maintenance.

Regularly monitor arsenic treatment plant functions through reading gauges, graphs, meters, and control panels; perform and evaluate physical/chemical tests. Adjust plant operations, using a computer, to adjust the changing processing needs; mix and add chemicals as needed to maintain appropriate water quality.

THE IDEAL CANDIDATE IS

- Hard working, detail oriented, and motivated
- Able to thrive as a member of a team, but also motivated and able to work independently
- Willing to continually learn in all areas of the water system and City functions
- Highly organized and diligent in completion of tasks
- Able to work with the public in a courteous and friendly manner
- Able to communicate clearly and effectively, both verbally and in writing, to customers, management, vendors, etc.
- Able to organize, prioritize and follow-up on work assignments
- Able to work evenings and weekends on occasion

COMPENSATION AND BENEFITS PACKAGE

Treatment/Distribution System Operator I
\$4,017.05 – \$4,882.75 MONTHLY
(PAID BI-WEEKLY)

Treatment/Distribution System Operator
II \$4,571.77 – \$5,557.03 MONTHLY
(PAID BI-WEEKLY)

- Participation in the Public Employees Retirement System at 2.7% @ 55 for current members (PERS 2.0% @ 62 for new members).
- Employer contribution up to \$1,850 per month for medical coverage and 100% employer paid dental and vision coverage.
Opt-out option: If employee waives medical coverage, the employee may be paid additional taxable compensation.
- Life Insurance at \$50,000
- 11 paid holidays and 2 floating holidays
- 8 hours of sick leave monthly
- Vacation accrual of: 8 hours monthly (less than 5 years)
11.32 hours (5-9 years)
14 hours (10-14 years)
16 hours (15+ years)
- \$50 match for 457 Deferred Compensation Plan

* The City does not participate in Social Security*

TENTATIVE SCHEDULE

Deadline for Filing:

Until Filled

TO APPLY

Mail/Email Application and
Resume to:

Ashton Gose, City Clerk
City of Hughson
PO Box 9
Hughson, CA 95326
agose@hughson.org