

**City of Patterson
Invites your interest in the
position of**

Assistant Engineer





The Position

The Assistant Engineer receives general supervision from the Director of Engineering and Capital Projects. This position exercises no supervision and may be assigned lead work responsibility for training, assigning, and reviewing the work of less experienced and/or lower-level employees.

Essential Duties

- ◆ Perform professional and technical engineering work relative to assigned area of responsibility, such as design, land development, and capital improvements
- ◆ Design and prepare plans and specifications for public works projects including pumping stations, streets, storm drains, sewer lines, and related projects; research project design requirements; perform calculations and prepare estimates of time and material costs
- ◆ Develop revised design and construction standards for public works structures and
- ◆ Prepare visual presentations and reports
- ◆ Prepare special engineering studies and reports
- ◆ Serve as construction inspector to ensure compliance on City projects, subdivisions, and encroachments
- ◆ Investigate field problems affecting property owners, contractors, and maintenance operations; resolve problems or refer as appropriate; coordinate or perform field work associated with infrastructure projects
- ◆ Issue encroachment, water, and sewer permits
- ◆ Request and participate in the collection of survey and mapping data
- ◆ Prepare estimates and feasibility reports for new or modified services and structures
- ◆ Attend and participate in professional group meetings;

Ideal Candidate

The ideal candidate should be self-motivated, able to work in and with people of varying personalities, identify and problem solve, has AutoCAD experience developing engineering plans, communicate clearly and concise, knowledge of federal, state & local laws, and has a positive attitude to perform duties as assigned.



Minimum Qualifications

Experience: Two years of increasingly responsible engineering experience equivalent to that of an Engineering Senior Technician

Education: Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field considered useful in City engineering. (Substitution: A Master's degree in civil engineering or a related field may be substituted for one year of the required experience above).

License or Certificate:

- ◆ Possession of an EIT Certificate
- ◆ Possession of a valid Class C California Driver's License.



Necessary Special Requirements

- ◆ Must be 18 years of age or older.
- ◆ Must successfully pass a pre-employment medical examination, including a drug screen, fingerprint, background check, and reference check.
- ◆ Must be able to provide proof of U.S. citizenship or legal right to work in the United States.

Mental and Physical Requirements

- ◆ **Mental Requirements:** The mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to review documents related to department operations; observe, identify and problem solve office operations and procedures; understand, interpret and explain department policies and procedures; explain operations and problem solve office issues for the public and with staff.
- ◆ **Physical Requirements:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit at a desk and/or stand for long periods of time; intermittently twist and bend to reach office equipment; use simple grasping and fine manipulation; and write or use a keyboard to communicate through written means; run errands; lift or carry weight of 20 pounds or less.
- ◆ **Environmental Conditions:** The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee regularly works in an office environment.



City of Patterson

City of Patterson
City Hall
1 Plaza

Phone: (209) 895-8000



Compensation

Annual Salary: \$70,860–\$86,124

Holidays: 12 days per year

Vacation: Accrue 9.5 hours per month to a maximum of 320 hours.

Sick Leave: Accrue 8 hours per month

Retirement: Qualified candidates currently or within the last six (6) months a member of CalPERS **OR** subject to reciprocity with another eligible retirement plan may be a “classic member” and may be enrolled in the City’s 2.7% @ 55 plan.

Employee pays employee contribution rate of 8% on a pre-tax basis.

Non-classic or “new members” will be enrolled in the 2% @ 62 plan. Employee will be required to pay 50% of the normal contribution rate as prescribed by PEPRRA currently 6.55% on a pre-tax basis.

Final compensation for the formulas listed is the average of the three highest years.

The City does not participate in Social Security except for the mandatory 1.45% contribution for Medicare.

Health Insurance: The City pays a generous portion for health insurance.

Additional Benefits: The City currently provides dental and vision insurance for the employee and his/her dependents and other benefits such as deferred compensation plans, and an EAP.

To Apply

Candidate must complete and submit:

- ◆ A City employment application
- ◆ Cover letter and resume detailing experience and training
- ◆ Responses to the supplemental questions

Based upon screening of the above requirements, applicants whose qualifications best meet the requirements of the position will be invited to the examination process. This process may include, but is not limited to a panel interview. Those candidates who pass the examination process are placed on an eligibility list from which the final selection will be made.

The candidate chosen for the position must successfully pass a pre-employment medical examination, including a drug screen, background check, and reference check. Must be able to provide proof of U.S. Citizenship or legal right to work in the United States.

For more information and to apply, go to: www.ci.patterson.ca.us or contact Human Resources at: 209-895-8011 or 209-895-8013.

Closing Date: Open until filled

The City of Patterson is an Equal Opportunity Employer

