



CONSTRUCTION INSPECTOR

2 FULL-TIME POSITIONS

Are you interested in being part of a dynamic city where you can truly make an impact? Can you use your street/highway construction experience to help ensure public safety? Then, the Fremont Public Works Department may be the place for *you!*



**First Review of Applications:
April 24, 2019 at Noon**

ABOUT US

Centrally located and serving as the eastern anchor of the Bay Area and Silicon Valley, the City of Fremont (pop. 235,439) prides itself on being a vibrant and strategically urban community. Fremont has developed into a technological and advanced manufacturing power base that captures metropolitan living at its best. It is also one of the most ethnically and culturally diverse cities in the Bay Area.

Within its 90-square miles, Fremont boasts over 42 million square feet of office, R&D, manufacturing, and warehouse building space. It is home to a wide variety of innovative high tech, life science, and clean technology firms including Tesla Motors, Lam Research, Thermo Fisher Scientific, Redwood Systems, Boston Scientific, and Western Digital, among many others. The city's Innovation District is known as the hottest new address for start-ups. Over the last two years, companies in Fremont received more than \$400 million in venture funding according to PitchBook Data. Fremont is a City on the move!

The City of Fremont is also an employer that values its people, creativity, quality service, integrity, open communication, collaboration, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service.

[Think Fremont!](#)

THE PUBLIC WORKS DEPARTMENT

The Public Works Department is poised to play a key role in shaping the community and its future, as Fremont has several transformative land use and transportation projects underway and in planning, to allow us to achieve the City's vision of being "strategically urban". Public Works is responsible for engineering, transportation, civic facilities, inspections, and maintenance for the City. The Engineering Division within Public Works reviews proposed land development projects, executes the design and construction of public projects, and maintains and enhances the City's transportation network. We value our people, creativity, quality service, integrity, open communication, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service.

THE POSITIONS

The Construction Inspector is a critical position in the Engineering Division. Incumbents perform inspections of public streets, highways, bridges, City parks and private developments.

EXAMPLES OF RESPONSIBILITIES

- Review construction plans, specifications, encroachment permits and other plans.
- Conduct on-site inspections of construction materials, grade elevations, underground facilities, construction safety precautions, etc. to determine compliance with contract plans and specifications.
- Make field measurements.
- Ensure conformance with applicable safety standards and regulations.
- Inspect implementations of storm water best management practices.
- Monitor and document the correction of project deficiencies.

- Identify and recommend approval of necessary contract and/or plan adjustments to accommodate field conditions.
- Prepare inspector's daily reports, track contract time, and maintain field records on materials and quantities used.
- Calculate and recommend formal approval of appropriate progress payments to contractors for work completed.
- Investigate citizen complaints related to encroachment and/or grading violations.
- Respond to public inquiries and concerns.
- Other duties as assigned.

THE IDEAL CANDIDATE

The City is searching for a highly organized, independent and effective team player who has knowledge of standard construction practices including specifications, methods, materials and equipment; and mathematics through trigonometry. The incumbent must have knowledge of modern office practices and procedures and the ability to interpret, implement and explain rules, regulations, policies and procedures. The ideal candidate will be able to research data pertinent to the construction process and be able to handle multiple priorities and organize their workload.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge and skills necessary to satisfactory job performance would be qualifying. A typical way to obtain the required knowledge and skills would be: High school diploma or equivalent and four years experience in a field related to street/highway construction. Sixty (60) semester units of college education in engineering, construction techniques and methodologies or building inspection may be substituted for two years experience in construction.

Possession of a valid Class C California Driver's License and a satisfactory driving record at the time of appointment is required.



COMPENSATION & BENEFITS

The annual salary is \$85,158 - \$103,501 depending on qualifications. Fremont offers an attractive benefits package, which includes, but is not limited to: CalPERS retirement plan, paid holidays, medical, dental and other city paid benefits. A complete benefits summary can be found at Fremont.gov or by using this link:

[Benefits Summary](#)

This position is represented by the OE3 bargaining unit and has a probationary period of twelve (12) months.

READY TO APPLY?

To be considered for this position, apply online by submitting a completed City application and resume through our on line application system: www.fremont.gov/cityjobs

The testing process for this position may include a written exam, individual and/or panel interviews, background investigation, fingerprint check, and medical evaluation. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. **Meeting the minimum qualifications does not guarantee an invitation to participate in the process.**

The City of Fremont is an Equal Opportunity Employer.

Reasonable Accommodation

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660.



HUMAN RESOURCES DEPARTMENT
City of Fremont
3300 Capitol Avenue, Building B
Fremont, CA 94538
Phone: (510) 494-4660



Tentative Recruitment Schedule

First Review of Applications: Noon April 24, 2019
Written Exam: May 3, 2019
Oral Board Interviews: Week of May 13, 2019
Departmental Interviews: Week of May 20, 2019

CONSTRUCTION INSPECTOR - SUPPLEMENTAL QUESTIONNAIRE

GENERAL INFORMATION:

The completion of this supplemental questionnaire is required for your application to be considered for the Construction Inspector position, and is an integral part of the examination process.

This supplemental questionnaire will be used to assess your experience as it relates to the position of Construction Inspector. Your responses will be evaluated and will assist in determining which applicants will receive further consideration in the examination process.

Your responses must be verifiable with the information on your application.

DIRECTIONS:

When you apply online you will be asked to respond to the following questions:

1. How many years of professional experience do you have performing street/highway construction work?
 - None
 - Less than 4 years
 - 4 years to less than 5 years
 - 5 years to less than 6 years
 - 6 years to less than 7 years
 - 7 years to less than 8 years
 - 8 years or more
2. How many years of professional experience do you have performing inspections of highway construction work?
 - None
 - Less than 4 years
 - 4 years to less than 5 years
 - 5 years to less than 6 years
 - 6 years to less than 7 years
 - 7 years to less than 8 years
 - 8 years or more
3. What is your highest level of education?
 - Did not complete high school or equivalent
 - High school diploma or equivalent
 - Some college
 - Associate's degree
 - Bachelor's degree or higher
4. List the field of study of your degree if you possess an Associate's degree or higher.

5. Do you possess a currently valid Class C California Driver's License?
 - Yes
 - No