



THE COUNTY OF INYO

INVITES APPLICATIONS FOR

**DEPUTY COUNTY COUNSEL I-IV/
ASSISTANT COUNTY COUNSEL**



FINAL APPLICATION FILING DATE:

Open Until Filled



THE COUNTY COUNSEL'S OFFICE

The County Counsel's role is that of legal counsel for the County of Inyo. The office offers a wide range of challenging work in a congenial atmosphere in a County with a spectacular environment. This is a countywide position. The Deputy County Counsel is expected to report to and perform work at all office and/or court locations within Inyo County as needed to complete assigned duties.

The County Counsel's office is a small office with a total of three attorneys, including the County Counsel, and one staff person. Each lawyer handles a variety of issues, generally addressing all legal issues of various departments, boards, commissions, and special districts. To be successful, an attorney must be a generalist who enjoys dealing with a variety of non-routine issues.

EMPLOYMENT STANDARDS

Applicant must be an active member of the California State Bar, and possess a valid operator's license issued by the California Department of Motor Vehicles. The ideal applicant will have demonstrated a commitment to public service and have experience that is translatable to a county government. Public sector legal experience is helpful but not required.

EXAMPLES OF QUALIFYING EXPERIENCE

Deputy County Counsel I: Must be an active member of the CA State Bar.

Deputy County Counsel II: Two years experience as an attorney in the practice of public law or comparable legal experience.

Deputy County Counsel III: Three years experience as an attorney in the practice of public law or comparable legal experience.

Deputy County Counsel IV: Four years experience as an attorney in the practice of public law or comparable legal experience.

Assistant County Counsel: Five years experience as an attorney in the practice of public law or comparable legal experience.

NATURE OF WORK

An attorney who assists policymakers to accomplish their goals by providing legal advice, representing the County in civil actions, and providing written and oral opinions on a variety of subjects to the Board of Supervisors, and other County boards, commissions, departments and special districts.

Inyo County is a rural county in which many of the legal issues common to rural western counties tend to manifest themselves. Ninety-eight percent of the property in the County is managed by state and federal agencies and the City of Los Angeles. Current issues in the County include: Water exports to Los Angeles and within the County; federal land use decisions affecting the County; and geothermal and solar energy facility planning. The office also handles the full range of governmental issues common to most counties in California.

Preference will be given to candidates who have knowledge of state and federal statutory and case law applicable or translatable to public entities in California, including principles and case law for

California and Federal Courts; current issues in the field of governmental law, and related matters. The candidates must also be able to efficiently and effectively communicate legal principles to managers and other lay people; write clearly and concisely; orally communicate in an effective manner; analyze and research complex legal issues; interpret cases, statutes, and regulations; and understand public administration problems and programs.

Assigned work is normally performed in an office or courtroom environment with continuous contact with County staff, management, general public, and outside organizations/agencies. A valued skill is the ability to identify the client's objective and to creatively find a lawful and direct means to achieve it.

Job descriptions setting forth further specifics with regard to these positions are available upon request.

APPLICATION

Applicants may write or call for an application at Inyo County Personnel Department, P.O. Box 249, Independence, CA 93526. Application information is also available at the Inyo County website, www.inyocounty.us.

This recruitment will remain open until position has been filled. Applicants must apply on the Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form, but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements such as "See/Refer to Resume".**

This recruitment may establish an eligibility list that may be used to fill vacancies that may occur in these job classifications and salary ranges.

SELECTION

Selection procedures will be determined by the number and qualifications of the applicants. All items listed under Employment Standards may be used as criteria for the screening of applicants. Those meeting the greatest number of criteria will be considered the most highly qualified and may be called for an oral interview.

The final selection will be made and based upon an appraisal of the training, education, experience, knowledge, skills, interests, and personal fitness for work based upon any, or a combination of the following: investigation, interview, and rating of information contained in

the employment application as related to the factors listed above. The successful candidate must pass a background investigation.

CAVEAT

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each position. The person filling this may be required to follow instructions and to perform other job-related duties as may be assigned.

Conflict of interest: Persons hired as a result of this recruitment must file a Conflict of Interest Statement within thirty (30) days of employment.

SALARY AND BENEFITS

SALARY:

Deputy County Counsel I: \$5922-\$7201
Deputy County Counsel II: \$6225-\$7564
Deputy County Counsel III: \$6696-\$8139
Deputy County Counsel IV: \$7211-\$8758
Assistant County Counsel: \$8343-\$10,153

(Above monthly salary is paid over 26 pay periods annually.)

Deputy/Assistant County Counsel is an at will, contract position. As such, the person filling this position may negotiate salary and certain benefits.

PLUS

- ◇ CalPERS Retirement System:
Classic Employees (certain current or recently employed CalPERS members and members of other retirement systems with CalPERS reciprocity, who enrolled in such systems prior to January 1, 2013) 2% at 55 – Inyo County pays the employee contribution rate toward retirement.
- PEPRA Employees** (new CalPERS members hired after January 1, 2013) 2% at 62. Employees will be required to pay employee contribution toward retirement.
- ◇ Inyo County pays a portion of employee and dependent monthly premium on CalPERS medical plans.
- ◇ 100% of employee and dependent monthly premium paid for dental and vision.
- ◇ \$20,000 term life insurance policy on employee.
- ◇ Retiree health care benefits.
- ◇ Vacation—10 days per year during the first three years; 15 days per year after three

years; 1 additional day for each year of service after ten years to a maximum of 25 days per year.

- ◇ Sick leave—15 days per year.
- ◇ Flex (personal days)—5 days per fiscal year.
- ◇ Paid holidays—11 per year.



ABOUT INYO COUNTY

Inyo County is the ultimate destination for those who appreciate the outdoors. The County contains one of the most spectacular mountain ranges (Sierra Nevada) and one of the most spectacular desert areas (Death Valley) in the United States. It contains one National Park and borders two others. What it lacks in large population centers, it more than makes up for in recreational opportunities.

Inyo County is the second largest county in California, with a size of 6,490,200 acres, over 10,000 square miles. Included in this large area is a population base of approximately 17,945. Inyo County is a rural county that is proud of its excellent schools and family environment.

The City of Bishop is the only incorporated city in the County and the Bishop area has a population of approximately 12,000. There are several smaller unincorporated towns throughout Inyo County. Inyo County has been called the “outdoor adventure capital of the world”.

RECREATIONAL OPPORTUNITIES

- ◇ Downhill and Back Country Skiing at Mammoth/June Mountain resorts
- ◇ Cross Country Skiing
- ◇ Day-Hiking/Backpacking/Camping—Sierra Nevada & Great Basin
- ◇ Fishing and Hunting—Wild Trout Fishing, Deer, Fowl, etc.
- ◇ Four-Wheel Drive Exploration—Great Basin and Death Valley
- ◇ Horseback Riding—Clubs and Wilderness Trails
- ◇ Running, Biking, and Swimming

- ◇ Mountaineering, Rock Climbing
- ◇ Boating & Water Skiing

EDUCATIONAL/CULTURAL OPPORTUNITIES

- ◇ Cerro Coso Community College
- ◇ Geology of the Great Basin—Classes & Field Trips
- ◇ White Mountain Research Station, University of California
- ◇ Owens Valley Radio Observatory, Cal Tech
- ◇ Aboriginal Cultural History
- ◇ Inyo Council for the Arts
- ◇ Music Clubs, Cowboy Poetry Readings
- ◇ Eastern Calif. Museum, Independence
- ◇ Laws Railroad Museum

LOCAL EVENTS

- ◇ Mule Days
- ◇ Tri-County Fair
- ◇ 49er Encampment in Death Valley
- ◇ 4th of July in Independence
- ◇ Millpond Music Festival
- ◇ Lone Pine Film Festival

WEATHER-WATER-AIR

- ◇ Four Seasons Enjoyment
- ◇ Excellent Air Quality
- ◇ Abundant Streams, Lakes, & Hot Springs