

The City of Lathrop Department of Parks and Recreation is Currently recruiting for the position of

FACILITY ATTENDANT

Schedule: Requires flexible schedule. Hours will be scheduled week day evenings starting at 4:00 p.m. and all day on weekends.

Weekly Hours: Up to 19 hours per week. The work load and availability of hours for this position varies throughout the year.

Location: Lathrop Community Center, Lathrop Generations Center, and Lathrop Senior Center

Description: Under general supervision, the Facility Attendant position is responsible for providing support and assistance on a daily basis towards the execution of facility operations. This includes frequent interaction with the public and City staff. Responsibilities also include setting and cleaning rental facilities for functions in the various city facilities, setting tables and chairs to meet function specifications, cleaning spaces including, but not limited to, vacuuming, sweeping, mopping, polishing, wiping areas and washing walls before and after events and working to the highest standards.

<u>First Aid/CPR/AED</u>: Certification (or ability to obtain such certifications) is required. If hired, candidates must be willing to submit to a background check and complete a pre-employment physical.

PART-TIME FACILITY ATTENDANT

> CONTINUIOUS RECRUITMENT

MINIMUM RATE OF PAY \$12.65 - \$15.37 PER HOUR

APPLICATIONS MUST BE SUBMITTED THROUGH CALOPPS AT WWW.CALOPPS.ORG

FOR ADDITIONAL INFORMATION, PLEASE CONTACT CITY OF LATHROP HUMAN RESOURCES 390 TOWNE CENTRE DRIVE LATHROP, CA 95330 (209) 941-7350

APPLICATIONS ACCEPTED THROUGH CONTINUIOUS RECRUITMENT AND WILL BE HELD ON FILE FOR 6 MONTHS.

