



# Ross Valley Sanitary District

## INSPECTOR

HOURLY WAGE: \$55.00 – \$70.20

Ross Valley Sanitary District is **seeking an Inspector** excited to join our high performing team. Inspectors work with contractors, homeowners, and real estate agents to ensure construction projects meet District standards while educating and providing excellent customer service.

### THE POSITION

Under general supervision of the Senior Engineer, the Inspector performs advanced, complex, and critical inspections. Working independently, the Inspector is responsible for ensuring compliance with District regulations and codes related to the repair of District infrastructure, construction of private sewers, and collection system pump stations. Inspectors are also responsible for ensuring safety measures are applied at job sites.

### MINIMUM QUALIFICATIONS

Any combination of education and experience that provides the knowledge, skills, and abilities required for this position. A typical way of obtaining the required qualifications is to possess the equivalent of:

- Completion of the twelfth grade, or its equivalent.
- Coursework in algebra, geometry; mapping is highly desirable.
- Four years of journey-level work experience in sewer, maintenance, industrial, or public works construction.

Possession of the following licensures, certifications, and/or registrations are required:

- Within 12 months of hire, obtain a Grade II Collection System Maintenance Certificate from the California Water Environment Assoc.
- A valid California Driver's License Class "C", with a satisfactory driving record, and ability to meet the District's vehicle liability insurance company's driving standards.

### KNOWLEDGE REQUIREMENTS

- Operation of wastewater collection, construction of public and private sewers, and wastewater pump stations.
- Project management.
- Principles and practices of wastewater collection system construction and inspection.
- Use and maintenance of, vehicles, and tools utilized in inspection and location activities.
- Safety regulations, standards and procedures in wastewater collection system repair and installation.

### DEADLINE TO APPLY

**October 13, 2024**

Candidates must apply online at [www.CalOpps.org](http://www.CalOpps.org)

### Benefits Summary

Paid Time Off: Competitive vacation and sick leave accruals; 15 paid holidays, including four floating holidays.

Health Plan: One hundred percent of Kaiser Bay Area Family Premium is paid for by the District. Dental and vision coverage is also provided.

Retirement: CalPERS defined benefit retirement – 2.7% @ 55 formula for classic members; 2.0% at 62 for new members (as of 12/31/12). Fully coordinated with Social Security.

IRS 457 Plan: Pre-tax employee contributions can be made in addition to the District's contribution.

Retiree Medical: Employee funded Enhanced Retiree Medical Benefit offers qualified employees a medical reimbursement each month, for life, equivalent to the lowest cost PERS medical plan.

### Disaster Service Worker

Successful candidates will be asked to take an Oath or Affirmation of Allegiance for Public Employees. All RVSD employees are, by state and federal law, Disaster Service Workers. Roles and responsibilities of Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code.

# RVSD INSPECTOR RECRUITMENT

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## ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE:

- Check and review construction plans for construction and repair on public and private sewers.
  - Perform civil, structural, mechanical, and basic electrical inspections on construction and repair on District sewer mains, and private sewer laterals performed by contractors or other agencies.
  - Communicate status of work to Engineer and co-workers as appropriate.
  - Check surveys and plans for accuracy and document site conditions prior to start of construction.
  - Inspect construction and backfill materials in all stages of progress to ensure compliance with District specifications, standards, ordinances, and for approval of authorized construction.
  - Read and interpret construction plans, documents, and specifications.
  - Ensure compliance with District and regulatory standards, plans, ordinances, and specifications regarding construction methods, equipment, workmanship, and quantity and quality of materials used in the project.
  - Prepare and maintain records, reports, and documentation required by regulatory agencies and District policy.
  - Confer with contractors' field representatives regarding either work or materials that deviate from plans and specifications; ensure approved corrective measures are applied.
  - Verify that Cal-OSHA approved safety precautions are practiced when on construction sites.
  - Perform and interpret CCTV inspections of sewer lines; interpret and evaluate CCTV inspections done by subcontractors.
  - Inspect and investigate complaints and sewage discharge violations.
  - Verify proper testing methodology of air, soil, and vacuum tests, and proper CCTV televising of sewer lines.
  - Prepare inspection reports and field sketches of sewer locations, preliminary project layouts, and monitor that work is performed within required timelines.
  - Maintain records of field observations, permits, test reports, as-built plans and prepare reports.
  - Provide customer service to residents, contractors, and representatives of private/public agencies.
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## HOW TO APPLY

In order to be considered for this opportunity, **candidates must complete an online application and provide responses to the required Supplemental Questionnaire.** Please go to this link to access the CalOpps job recruitment website to apply: <https://www.calopps.org/ross-valley-sanitary-district>. Applications submitted without all required materials will not be considered.

**DEADLINE TO APPLY: October 13, 2024**

**Virtual interviews scheduled for October 18, 2024**

Apply prior to the deadline and allow at least one hour to submit your application if you are a new user to the system. **All application materials must be submitted and received online by the final filing date.** If you have any questions or problems while applying, please contact Christina at (415) 870-9775 or [cwinnicki@rvsd.org](mailto:cwinnicki@rvsd.org). *Ross Valley Sanitary District is not responsible for the failure of internet forms or email in submitting your application.*

**Accommodation:** Candidates with a disability who may require special assistance in any phase of the application or selection process should advise Human Resources by emailing [cwinnicki@rvsd.org](mailto:cwinnicki@rvsd.org).

**Ross Valley Sanitary District is an Equal Opportunity Employer**

[www.RVSD.org](http://www.RVSD.org)