



City of Seal Beach
211 8th St.
Seal Beach, CA
90740
562/431-2527



MAINTENANCE AIDE
SALARY - \$12.60 - \$15.32 PER HOUR
FINAL FILING DATE: OPEN UNTIL FILLED

This is a part-time non-benefited position. Work schedule is flexible up to 29 hours per week.
This position will be assigned to various Divisions of the Public Works Department.

ESSENTIAL FUNCTIONS:

Depending on assignment, essential duties may include but are not limited to the following: removal and clearing of debris from gutters, culverts, and drainage structures. Perform custodial and general maintenance of City facilities. Perform pick and shovel work; assists in concrete work; operates power machinery and a variety of hand tools. Perform a variety of unskilled and semi-skilled work in the maintenance of parks, landscaped areas, beach maintenance, and trash and debris removal. Provide assistance with the repair and maintenance of water and wastewater infrastructure. Perform minor plumbing and building maintenance, removal of graffiti, painting, hand-picking litter, and other related duties as assigned. May be required to work weekends.

EMPLOYMENT STANDARDS:

Knowledge of: the tools and methods employed in basic laboring work.

Skill to: use of a variety of manual and power tools and equipment.

Ability to: lift and carry heavy objects (up to 90 pounds) safely; withstand exposure to all weather conditions; noise, dust, grease, smoke fumes, gases, waste materials; work in or with water.

Licenses: Possession of a valid California Driver's License is required.

Experience & Training: Previous laborer experience is required. Municipal experience and completed coursework in water utility operations is highly desirable.

SELECTION PROCEDURE: Please visit www.CalOpps.org to submit your application on-line. However, if you are unable to complete your application on-line a printable version of our employment application may be downloaded from our website at www.sealbeachca.gov. Applications can also be obtained from the Human Resources Department, Seal Beach City Hall, 211 8th Street, Seal Beach, California 90740 or by calling (562) 431-2527 x1301. A resume is optional and will not be accepted as a substitute for a completed City application. Incomplete, late, emailed, or faxed applications will not be accepted. Appointment is subject to any or all of the following: pre-employment medical, fingerprint processes as well as background investigation. If selected, incumbent will be required to submit written identification proving eligibility to work in the United States.

NOTE: *The provisions of this job announcement do not constitute an expressed or implied contract. Any provision contained in this job announcement may be modified or revoked without notice.*