

City of South San Francisco
Human Resources Department

Natural Resource Aide
(Miscellaneous Hourly)
Part-Time, Limited Term
Class Description

Definition

Under direct supervision of the Natural Resources Specialist and general supervision of the Parks Supervisor and/or Parks Program Manager, performs a variety of tasks associated with unskilled labor and maintenance duties, including the removal of invasive plant species and planting of natives and other related duties as assigned.

Distinguishing Characteristics

This entry-level classification, grant funded by San Mateo County's Measure K for the Sign Hill Habitat Restoration Project, will perform maintenance and labor tasks in support of habitat management and restoration activities. Work may be performed independently or as a member of a crew. Depending upon assignment, work is performed under close to general supervision. Work is reviewed while in progress and by the results achieved. Incumbents may provide limited work direction to temporary or volunteer workers.

Typical and Important Duties

Duties may include, but are not limited to, the following:

1. Performs maintenance and labor tasks as part of natural resource and conservation programs.
2. Operates city vehicles and related grounds and maintenance equipment, including basic hand and power tools.
3. Performs resource management tasks such as invasive plant removal/eradication, spraying and replanting.
4. Ensures all work performed is done in a safe manner in accordance with the City's safety practices and procedures.
5. Conducts manual and chemical control and eradication of invasive plant species, which may include the application of pesticides and herbicides.
6. Provides limited work direction to temporary or volunteer workers as needed.
7. Acts as a team lead at volunteer events as needed.
8. Performs related duties as assigned.

Job Related Qualifications

Knowledge of:

- Basic techniques, tools, equipment and materials used in parks and grounds maintenance.
- Occupational hazards and safety practices and procedures related to the work.

Ability to:

- Effectively and safely perform a variety of unskilled maintenance tasks.
- Safely apply specialized chemicals such as pesticides and herbicides.
- Understand and follow written and verbal instructions.
- Use a variety of materials, equipment and hand and power tools safely and effectively.
- Operate light motorized equipment and machinery.
- Perform heavy physical and manual labor.
- Establish and maintain effective and cooperative working relationships with those contacted in the course of the work, including the public, volunteers and city staff.
- Execute tasks with a high degree of efficiency and attention to detail.
- Work scheduled hours including some evenings and weekends as assigned.

Skill to:

- Drive a variety of vehicles safely.

Education and Experience:

Any combination of experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Experience: A minimum of six months of relevant experience is highly desirable.

Training: Equivalent to graduation from high school.

Licenses and Certificates:

All licenses and certificates must be maintained as a condition of employment.

- Possession of a valid California driver's license and a satisfactory driving record.

Special Requirements

Essential duties require the following:

Physical Skills: Able to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist and climb; lift and carry up to 50 pounds; dexterity to drive trucks and to operate equipment and a variety of hand and power tools; ability to stand and walk for prolonged periods of time; vision to read printed materials and distinguish among various colors; hearing and speech to communicate in person and over the phone.

Work Environment: Work in a field setting including rough, brushy terrain; exposure to inclement weather, cold, heat, noise, dust, dirt, vibration, chemicals, traffic, traffic hazards, mechanical hazards, electrical hazards and explosive hazards.

Ability to: Travel to different sites and locations; drive safely to different sites and locations; and maintain a safe driving record; maintain a clean and neat appearance; work protracted and irregular hours including evenings and weekends.