



# City of Rocklin

APPLY NOW

## SEVERAL PART-TIME POSITIONS AVAILABLE

### PROGRAM ASSISTANT I (SPECIAL EVENTS WORKER)

#### PARKS AND RECREATION DEPARTMENT

\$12.00 per hour

(No Benefits)

#### Position

Part-time staff is needed to assist in the Parks and Recreation Department. Part-time employees work on an as-needed basis at City of Rocklin-sponsored Special Events. The positions will start in April 2019 and run through October 2019. The work schedule varies by event.

The Program Assistant I (Special Events Worker) is a part time position (*not to exceed 999 hours per fiscal year, July 1<sup>st</sup> thru June 30<sup>th</sup>*) for the Parks and Recreation Department. Incumbents perform a variety of tasks at Special Events, including setup, takedown, crowd control, and other duties as assigned.

#### Minimum Qualifications

- Equivalent to the completion of the 12th grade
- Must be at least 18 years old
- Must possess a valid California Class C driver license

#### Application Process

Applicants may [apply on-line](#) or by submitting a [hard copy employment application](#). **Electronic submittals are preferred;** however, [hard copy applications](#) will be accepted at the address below or by emailing a copy to [HR@rocklin.ca.us](mailto:HR@rocklin.ca.us).

City of Rocklin - Human Resources Office  
2<sup>nd</sup> Floor City Hall, 3970 Rocklin Road, Rocklin, CA 95677

Phone: (916) 625-5050 / FAX: (916) 625-5099 / Job Line: (916) 625-5060

Offers of employment are conditional upon successful completion of a pre-employment fingerprint clearance. All applicants will be notified by e-mail following the application review.

**Application Deadline:**

**Open until filled.**

*The City of Rocklin is an Equal Opportunity Employer.*

*If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Division in writing upon submittal of the application. Medical disability verification may be required prior to accommodation.*