

# CAREER OPPORTUNITY

## DIRECTOR OF PUBLIC WORKS

CITY OF ROSEVILLE, CALIFORNIA

ANNUAL SALARY: \$152,128 – \$203,868 DOE/DOQ

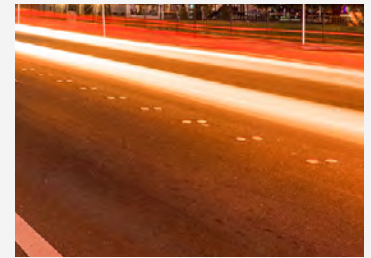
**The City of Roseville seeks a Public Works Director** who is customer-service focused, and a collaborative, inclusive, and motivational leader. The successful candidate will combine a strategic, big-picture perspective with strong management and administrative skills, in addition, a PE license in California is preferred, but not required. The Director will have experience managing public works projects, strong fiscal and business acumen, and excellent project management and communication skills. This is a great position for the candidate who is looking to work for an innovative City administration that focuses on reducing process and bureaucracy and making things happen. This job is a chance to work with a highly skilled and energetic executive team and the professional opportunity to be a transformative executive leader advancing public projects that will serve the community for generations to come.



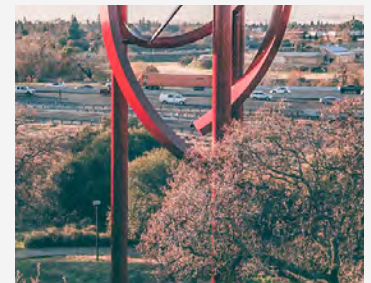
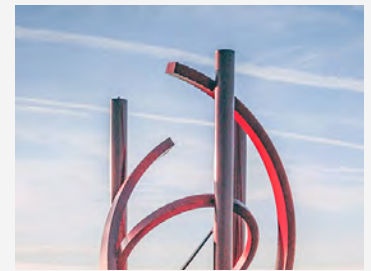


# THE CITY & COMMUNITY

The City of Roseville is a full-service City with a City Council/City Manager form of government which has over 1,300 employees, an annual budget of approximately \$500 million and serves approximately 135,000 constituents. Roseville, CA is the largest city in Placer County and receives accolades for *the best place to raise a family, start a business, buy a first home, and retire; as well as: most playful city, healthiest city, and one of the lowest cost places in California to do business.* Roseville is a 25-minute drive from California's capital, and close proximity to world-class destinations such as San Francisco, Napa Valley, Lake Tahoe, and Yosemite, with many options for recreation, leisure, and entertainment that are seemingly boundless.



The strength and balance of Roseville's diverse economy allows the City to thrive. Business ventures in Roseville range from technology and healthcare to railroad operations and financial services. There are always plenty of opportunities for outdoor activities like hiking, biking, swimming, skiing, and snowboarding. Choose from an abundance of recreational programs, including over 60 neighborhood parks, several golf courses, state-of-the-art fitness centers, and thousands of acres of open space. Several schools within city limits have been recognized with "California Distinguished School" awards, and Roseville is within driving distance of William Jessup University; Sierra Community College; California State University, Sacramento; and the University of California, Davis.



# THE DEPARTMENT

**The Public Works Department** is committed to improving your quality of life through: transportation improvements for vehicles, bicycles and pedestrians; optimizing traffic flow; maintaining our infrastructure; Roseville Transit services; developing and maintaining City facilities: overseeing our significant fleet operations, and managing our floodplains. Public Works is responsible for ensuring that City-owned transportation infrastructure and facilities, transit services and capital improvement programs are designed, engineered, constructed, maintained and/or modified in a presentable and safe condition. The Public Works Department (PWD) includes the divisions of: engineering (traffic and capital projects), operations (fleet, streets, and facilities), flood control, and alternate transit. The scope of these service areas includes:

**ENGINEERING:** includes a staff of ten licensed engineers and other engineering support staff.

**TRAFFIC MANAGEMENT:** has a state-of-the art intelligent transportation system which includes 166 traffic signals, plus changeable message signs throughout the City to manage traffic flow and diversions related to planned and unexpected events.

**STREETS MAINTENANCE:** utilizes the latest technology in pavements that guides the maintenance of over 428 centerline miles of City streets, and provides street sweeping and leaf pickup programs.

**FACILITIES:** maintains 49 city facilities for a total of 1.1 million sq. ft. across 43 square miles.

**FLEET:** includes 900 pool and service vehicles.

**FLOOD CONTROL:** manages a flood alert system of stream gauges and an early warning system to minimize injuries during flood events and is the only community in the United States that has earned a community Class I rating (rating from FEMA for floodplain management efforts).

**ALTERNATE TRANSPORTATION:** operates and maintains the City's transit system which provides 10 local routes, nine commuter routes, and local dial-a-ride services; promotes alternative transportation measures, and implements the City's bikeway master plan; including a network of off-street bike trails.

**CAPITAL IMPROVEMENT PROJECTS:** includes \$33.1 million for the remainder of FY 18/19.

## RECENT ACCOMPLISHMENTS

- ✦ Construction of Fire Station #1
- ✦ Miner's Ravine Trail Slope Protection
- ✦ Oak Street Parking Garage
- ✦ Sierra Gardens Transfer Point
- ✦ Traffic Signal on Junction at Park Regency
- ✦ **And, more...**

## CURRENT & FUTURE OPPORTUNITIES/CHALLENGES

- ✦ Projects that have a high level of neighborhood interest include, Hill Crest Drainage Improvements, Crestmont Avenue Drainage Improvements, Vernon Atlantic Street Roundabout, Washington and All America City Roundabout.
- ✦ Dry Creek Greenway Multi-Use Trail Phase 1.
- ✦ Replacement of bridge on Oakridge over Linda Creek.
- ✦ Others include: roadway resurfacing projects; curb, gutter, sidewalk and pedestrian ramp repair and upgrades; traffic signal synchronization retiming, etc.





## THE POSITION

This position is part of the City's department head team with a team culture that inspires creative thinking and engagement, and supports quality of life and work-life balance. This is an at-will position that reports to the City Manager and oversees eight direct, and approximately 100 indirect staff. The department has an annual administrative budget of approximately \$33 million, and a Capital Improvement Program budget of approximately \$111 million in FY 19/20. The ideal candidate will have a high degree of professional independence and exceptional judgment and a proven track record of providing exemplary customer service, while being flexible, proactive, and influential. We want our Public Works Director to be engaged, innovative, and forward thinking, providing new concepts and ideas.



# THE IDEAL CANDIDATE

The ideal candidate will have knowledge of principles and practices of civil engineering as applied to construction of public works projects, and knowledge of utilities, traffic, land surveying and mapping. The incumbent will be knowledgeable about local, state and federal laws, rules and regulations pertaining to public works, facilities and fleet management, and engineering, and have a deep understanding of organizational and management practices needed to analyze and evaluate programs, policies and procedures for operational needs.

## *Additionally, the ideal candidate will...*

- ◆ Lead the department with confidence and enthusiasm.
- ◆ Demonstrate effective verbal/written communication, and presentation skills.
- ◆ Mentor and develop future leaders.
- ◆ Build positive relationships with elected officials, staff and residents.
- ◆ Be a transformational thinker.
- ◆ Build and support a culture that is progressive, transparent, solution oriented and collaborative.
- ◆ Embrace calculated risk taking to drive innovation.
- ◆ Be politically savvy to appropriately address complex issues in a public setting.
- ◆ Work collaboratively across departments and with other community organizations.
- ◆ Understand and adhere to local, state and federal building codes, laws and mandates.
- ◆ Build trust, and demonstrate transparency, strong work ethic, and integrity.



## EMPLOYMENT STANDARDS

- ◆ Bachelor's degree in civil engineering, public administration, business or related field.
- ◆ Possession of valid California Driver License, with a satisfactory driving record, by the date of appointment
- ◆ Leadership experience overseeing public improvements.
- ◆ Extensive experience (ideally five or more years) with increased responsibility overseeing large scale, multi-million dollar capital budgets and construction projects; and five years of supervisory experience.
- ◆ Ability to successfully pass a background investigation.
- ◆ **Preferred, but not required:** California Professional Civil Engineer (PE); municipal or county government experience.



# SALARY & BENEFITS

The annual salary range is **\$152,128–\$203,868 DOE/DOQ**; salary will be negotiated depending upon qualifications and experience.

**RETIREMENT.** The city participates in the California Public Employees' Retirement System (PERS) under a 2.7% at 55 formula for classic members and 2% at 62 formula for new members. The city does not participate in social security.

**HEALTH AND WELFARE INSURANCE.** The City contributes \$1,347 per month towards the medical premium for employee and eligible dependents along with a \$168 per month flex credit which may be applied toward medical, dental and vision premiums.

**RETIREE HEALTH.** Tier III RHS contribution program. City contribution of \$100/month after five years.

**LIFE INSURANCE.** City-paid at two times the annual salary.

**HOLIDAYS.** 12 paid holidays/year.

**SICK LEAVE.** 12 days per year.

**MANAGEMENT LEAVE.** Up to 100 hours per year of cashable leave.

**DEFERRED COMPENSATION PLAN.** City contributes 3% after five years of service.

**OTHER BENEFITS.** Business expense reimbursement, travel budget, relocation assistance.

## HOW TO APPLY

*This is an open continuous recruitment; however, for first consideration apply by or first consideration, apply by **MAY 17, 2019** by completing an application and submitting your cover letter and resume to: [wbrowncreative.com/job-board/](http://wbrowncreative.com/job-board/)*

### SAVE THE DATE

Interview dates are **JUNE 13 & 14**. Candidates selected to interview will need to be available for both days.

Please contact your recruiter, Wendi Brown, with any questions:

[wendi@wbrowncreative.com](mailto:wendi@wbrowncreative.com) or  
866.929.9227 or 541.664.0376