

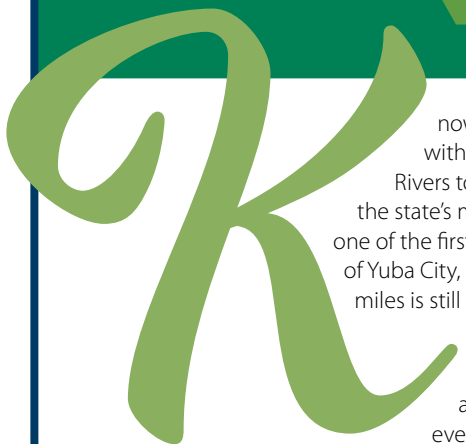
Sutter County

The heartland of the Sacramento Valley

**ASSISTANT
AGRICULTURAL
COMMISSIONER/
SEALER**



BECOME PART OF A COMMUNITY



Known for its close-knit, community-oriented rural/suburban environment, Sutter County is centrally located, with the county seat of Yuba City just 40 miles north of Sacramento, and bordered by the Feather and Sacramento Rivers to the east and west. The County was created in 1850 at the time of California's statehood. Named after one of the state's more engaging and complex historical personalities, and an agricultural visionary, John Augustus Sutter, was one of the first to recognize the Sacramento Valley for its potential as an agricultural empire, and his Hock Farm, just south of Yuba City, was the site of the valley's first large agricultural enterprise. Today, the majority of Sutter County's 608 square miles is still prime agricultural and grazing land.

Most of the County's approximately 96,000 residents call one of the two incorporated cities, Live Oak (pop. 8,500) or Yuba City (pop. 66,000) home. However, unincorporated agricultural communities in the western and southern areas of the County are well-established and thrive around long-time community and school events. Ethnically and culturally diverse, the County boasts one of the largest Sikh populations in the U.S. and every November hosts the Sikh Parade, which is attended by thousands from all over the country. In addition, annual events around the County include the Yuba City Summer and Christmas Strolls, the Live Oak Festival, 4th of July Parade, the Nicolaus Labor Day Parade, the Yuba-Sutter Fair and numerous philanthropic activities hosted by a myriad of non-profit and civic organizations.

Recreational and outdoor opportunities are plentiful and the area's Mediterranean climate provides for year-round activities. From hiking to biking through the 'world's smallest mountain range' the Sutter Buttes; fishing the rivers; hunting; bird-watching at Gray Lodge Wildlife Area along the Pacific Flyway; or, taking advantage of the County's close proximity to the Napa wine country, San Francisco, Sacramento, historical landmarks, and the breathtaking beauty of Lake Tahoe and the Sierra Nevada mountain range, leisure and entertainment activities are always close at hand.

Sutter County is also known for its family-oriented environment that includes strong youth sports, performing arts and club activities. A wide array of both public and private educational opportunities are available from small, rural K-8 schools to the urban model of elementary and middle schools, several of which have attained the California Distinguished School moniker. The area's five public high schools and two private high schools have all attained scholastic, athletic and extra-curricular success and enjoy strong community support. Local post-secondary institutions include Yuba Community College, Cambridge Junior College and Brandman University. Two major California State Universities, Chico and Sacramento are within easy commuting distance as is the University of California Davis.

With many other attractive qualities – affordable housing, a community theater group, thriving farmer's markets, urban amenities and small-town charm, Sutter County is an exceptional place to live and work.

THE COUNTY

The five-member Board of Supervisors serves as the legislative body for the County and provides policy direction for all branches of county government. The Board is responsible for enacting ordinances and resolutions, adopting the annual County budget, levying taxes, and approving formal contracts and agreements. There are six elected department heads in addition to the Board of Supervisors: Assessor, Auditor-Controller, Clerk-Recorder, District Attorney, Sheriff-Coroner and Treasurer-Tax Collector.

The County's FY17-18 budget is \$308.1 million and includes 1,001 allocated FTEs. The County is supported by 20 departments and provides a broad variety of services such as law enforcement, development services, general services, human services, public works, and veteran's services. The County also operates three bi-county departments (Behavioral Health, Farm Advisor and Veterans' Services Officer) with its neighbor to the east, Yuba County. The two counties and Colusa County jointly operate a Juvenile Hall facility.

ASSISTANT AGRICULTURAL COMMISSIONER/SEALER

The Assistant works under the direction of the Agricultural Commissioner/Sealer of Weights and Measures, with emphasis on upper management organization, direction and coordination of the Commissioner's programs. Work is performed within a broad framework of general policy, and requires creativity and resourcefulness to accomplish goals and objectives, in applying concepts, plans and strategies which may deviate from traditional methods and practices.

To learn more go to: www.co.sutter.ca.us



Essential and marginal duties include, but are not limited to:

- Prepares department budget, regularly evaluates budget status; oversees department expenditures.
- Coordinates the preparation of the annual financial report.
- Assigns personnel to programs; evaluates various department programs and related employee performance.
- Organizes and directs comprehensive program directed toward the protection of the public through enforcement of Agriculture laws, including administrative rules and regulations.
- Enforces standardization laws dealing with quality, markings and packaging requirements involving fruits, vegetables, nuts, honey and eggs.
- Directs the weights and measures program involving the inspection, testing and sealing of all commercial weighing and measuring devices, including the seizure of illegal or inaccurate weighing and measuring devices.
- Prepares department inventory control.
- Represents the department at various meetings: industry, public, internal; and makes informational presentations.
- Assists Commissioner in department policy development.
- Stays current on local, State and Federal laws, rules and regulations pertaining to the activities of the division; confers with Agricultural Commissioner to develop plans and initiate procedural changes.
- Prepares press releases.
- Enforces exterior and interior plant quarantines which includes inspection of plant material not covered by specific quarantines for serious insects, diseases, weeds and pest animals.
- Directs the inspection of all licensed nurseries.
- Registers all commercial agricultural pest control operators, dealers and advisors.
- Enforces apiary inspection and the California Food and Agricultural Code relating to detrimental insects and animal pests.
- Directs a county-wide program to eradicate certain noxious weeds found in the County.
- Compiles statistical reports, crop acreage, work-load accomplishments and other specific reports for the County and State Department of Food and Agriculture (CDFA).

Complete job specifications are available on the County's website at: <https://co.sutter.ca.us/jobs/listspecifications>

Why join the Sutter County team:

- Beautiful northern California location with affordable cost of living
- Well-managed organization with a history of sound financial decisions
- Long-established communities supportive of youth and education
- The County seat, Yuba City, was ranked as one of the 2015 "Best-Performing Small Cities" in America by the Milken Institute, which recognizes trends and factors that power regional growth
- Exceptional recreational and community activities
- 9/80 work week opportunity

AGRICULTURAL DEPARTMENT MISSION STATEMENT

Our mission is to serve the public's interest by ensuring equity in the marketplace, promoting and protecting agriculture, assuring environmental quality, and protecting the health, safety and welfare of Sutter County's citizens.

We fulfill our mission through the following programs: Pest Exclusion, Pesticide Use Enforcement, Pest Detection, Fruit and Vegetable Standardization, Egg Quality Control, Pest Management, Nursery Inspection, Pest Eradication, Seed Inspection, Weights and Measures Enforcement, Predatory Animal Control, and other non-regulatory and special services programs.



THE IDEAL CANDIDATE IS:

- Experienced in the range of agricultural issues facing small, rural counties.
- Experienced in budgetary and personnel administration.
- An experienced manager/leader who brings a reputation of strategic thinking, community building and organizational commitment.
- Proactive, creative, adaptable, and forward-looking and possesses the ability to think on their feet.
- Politically astute and media savvy.
- A strong public speaker with a customer service orientation and commitment to the broader goals of the County organization. These include a strong community presence and an open-door policy for citizens' concerns.
- Team-oriented and places an importance on strong interdepartmental, regional and interagency relationships that reflect an understanding of the community dynamics that are essential to any Agricultural Department's success.

EDUCATION AND EXPERIENCE

Possession of a bachelor's degree from an accredited college or university with major course work in one or more appropriate disciplines in agricultural, biological or physical science or chemistry as required by the Food and Agricultural Code for California Agricultural Inspector/Biologist licensing and five years of experience in agriculture inspection and enforcement of agricultural laws including two years of experience in a position equivalent to a Deputy Agricultural Commissioner, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Must Possess and maintain throughout employment a valid Certificate of Qualification as a Deputy County Agricultural Commissioner and Deputy County Sealer of Weights and Measures. A valid California Driver's License must be maintained throughout employment.

COMPENSATION

The annual salary range for this position is **\$84,630.62 - \$119,970.24** and is complemented by a comprehensive benefits package.

APPLICATION PROCEDURE

To apply go to www.co.sutter.ca.us/jobs