

ENGINEERING INTERN I

Hourly/Temporary

\$18.90-\$19.84/hour DOE (Hours per week flexible)

Limited to 960 hours annually

To apply for this position, candidates must complete and submit a City of Daly City Hourly (Yellow) Application to the Daly City Human Resources Department. 295 - 89th St., Suite 105, Daly City, CA 94015 OR apply directly through www.calopps.org.

Applications will be accepted for this position until the position is filled. Apply immediately.

This hourly position is not in Civil Service and does not receive benefits.

DEFINITION

Under supervision, performs sub-professional engineering office work related to Public Works improvements; elementary field surveying; computer-aided drafting and design work; and related work as required.

EXAMPLES OF DUTIES

Performs a wide variety of responsible sub-professional engineering work; computes and posts simple engineering data; computer-aided drafting, design, and mapping; revises, reviews, files, and updates engineering plans and maps; assists field survey and traffic survey crews as needed.

MINIMUM QUALIFICATIONS

Knowledge of: The elementary principles of algebra, geometry, and trigonometry; drafting symbols used in construction work; basic engineering office equipment; modern personal computers and related computer software; principles and practical application of computer-aided drafting, design, and mapping systems.

Ability to: Learn the use of surveying equipment and techniques; learn basic construction inspection procedures; accurately make and verify mathematical computations; perform neat and accurate drafting; collect engineering field data, and make field notes; maintain accurate records; effectively operate computer-aided drafting, design, and mapping software; effectively use modern office software; understand and carry out oral and written instructions; work flexible hours; deal effectively and courteously with the public and general contractors; attend work and perform duties as assigned.

Experience: None required.

Education: Completion of 45 semester college units with major in civil engineering or related course of study.

License: Possession of a valid Class "C" California Driver's License.