

CAREER OPPORTUNITY



WATER CONSERVATION MANAGER

SALARY RANGE: \$11,134.00 - \$13,631.00 PER MONTH
(\$133,608 - \$163,572 ANNUALLY) DOQ/DOE
~ A 3% SALARY ADJUSTMENT IS EXPECTED STARTING JULY 1, 2019

The Marin Municipal Water District seeks a highly experienced community oriented water conservation professional to develop, plan, administer and lead water conservation programs for the District. The ideal candidate will be a proven professional in the field of water conservation who will apply best practices, innovation and creativity in working with existing conservation programs and in the development of new programs in support of emerging industry technology. The Water Conservation Manager must be an effective communicator who will maintain collaborative relationships with community groups and other community stakeholders. The manager

will have the individual responsibility for program development and implementation of the Water Conservation Master Plan. This key position will ensure that the District continues to advance water conservation activities to stretch our water supply in time of drought.

THE DISTRICT: The District is a medium sized, municipal, water agency with a Board of Directors/ General Manager form of government, 240 full time employees and a \$112,000,000 combined annual operating and capital budget for FY 2019. Annually, the District delivers water to 190,000 residents and businesses in the central and southern portions of Marin County and has stewardship responsibilities

for 21,000 acres of pristine watershed lands on Mt. Tam.



THE JOB:

This is a management level job class. This manager is responsible for the following:

- Develops, plans and administers District water conservation programs.
- Manages, selects, trains, motivates and evaluates assigned staff; provides or coordinates staff training; works with employees to develop career performance and correct deficiencies.
- Reviews, analyzes and interprets data and information related to customer water use in the District as well as regional and statewide water use conditions.
- Leads the development and preparation of staff reports to the Board of Directors for water conservation measures, practices, policies and ordinances based on such information.
- Stays current with new trends and innovation in water conservation management methods and techniques, including regulatory and legislative issues.
- Manages the collection and analysis of the District's annual data.
- Presents information concerning District water conservation programs to individuals, groups, professional associations and governmental agencies.
- Participates in the development and adoption of water use efficiency legislation, ordinances and practices.
- Evaluates District wide water conservation efforts and makes recommendations regarding implementation.
- Maintains, implements and updates Water Conservation Master Plans.
- Ensures District adheres to regulatory requirements for water efficiency targets.
- Monitors and evaluates conservation programs for other water districts and modifies the District's program to maximize the efficiency of water resource planning efforts.
- Prepares and administers the department budget and oversees and approves payment requests for water conservation products, supplies and consultant services.
- Approves, prepares, reads and interprets landscape and irrigation plans and specifications.

[Click Here for the Water Conservation Manager Job Description](#)

MINIMUM QUALIFICATIONS:

In addition to the skills and attributes mentioned above, the ideal candidate will meet the following minimum qualifications:

- Graduation from an accredited college or university with a bachelor's degree in natural or physical science, landscape architecture, urban or regional planning, environmental engineering or closely related field with an emphasis on water resources related studies;

AND

- Seven years of increasingly responsible experience in overseeing implementation of various water conservation programs such as: performing water use consultations; conducting water usage investigations and analysis; developing and implementing water conservation programs with analysis on effectiveness; developing and monitoring budget; writing and presenting staff reports; facilitating meetings with community organizations, representatives of commercial and residential customers, water industry groups and other public/private agencies. Experience must include four years of direct or lead supervision of staff.

Other Requirements:

- Willingness to work evenings and weekends when necessary.

Licenses and/or Certifications

- Possession of an Irrigation Association - Certified Landscape Irrigation Auditor's certificate desirable.

COMPENSATION & BENEFITS

The District offers an attractive compensation and benefits program. The salary range for this position is \$11,134.00 - \$13,631.00 per month (\$133,608 - \$163,572 annually), depending upon qualifications/experience.

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Retirement: MMWD is a member of the California Public Employees Retirement System (CalPERS), which offers reciprocity between agencies in the 37 Act County System.

- Classic employees – 2.7% @ 55 formula, highest 3 year average compensation. Employee contributes 8%.
- PEPRA employees – hired after 1/1/13 or Classic employees with 6 month break in service are eligible for a 2% @ 62 formula, highest 3 year average compensation. Currently, employee contributes 5.75%

Health Insurance: CalPERS health care, which makes available a variety of medical plans. The premium contribution currently made by MMWD is \$866.27 employee only; \$1,732.54 employee + 1 or more; opt out-out payment of \$100 per pay period.

Dental: Dental insurance is available to employees and their families.

The District offers additional benefits to include Administrative Leave, Deferred Comp (employee option), Life and Long-Term Disability Insurance, vacation, sick leave, holidays and more. See the District's website for more information at <http://marinwater.org/DocumentCenter/View/754/Mid-Managers-Benefit-Summary-2017>

SELECTION PROCESS:

The process may include a panel interview and a final interview. Only those candidates with the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process.

HOW TO APPLY:

Apply by Wednesday, May 22, 2019 by 4:30 p.m. for manual submissions; 5:00 p.m. for online submissions (Filing Deadline Extended from Wednesday, May 8, 2019)

Apply online at:

[Click Here for Water Conservation Manager Opportunity](#)

- To be considered for this position you must submit a completed application, cover letter and resume.
- Complete and submit the supplemental questionnaire.

TIMELINE (UPDATED TO REFLECT FILING DEADLINE EXTENSION):

- Interviews are tentatively scheduled for **Wednesday, June 19, 2019**. Please hold this date on your calendar.
- Finalists will be invited back for interviews tentatively scheduled for Friday **June 28, 2019**.

*Dates subject to change.



RECRUITER CONTACT:

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